



Carroll County Veterans Assistance Commission

301 North Main Street – Mount Carroll, Illinois 61053

CCVAC Special Meeting Minutes August 15, 2019

Meeting called to order at 7:00 PM at the conference room with invocation by Ellis Boughton, followed by Pledge of Allegiance, and Roll Call.

Roll Call

Present were Ellis Boughton, Terry Lattin, Wayne Leonard, Lamoille Poffenberger, Joe Drozd, Steve Behrens, Marion Zemke, Darlene Sisler, Doug Bergren.

Posts Present

Lanark VFW, Thomson American Legion, Mt. Carroll American Legion, Lanark American Legion

Minutes Approval (Prior)

Motion to approve minutes from Special Meeting on August 23, 2017 was made by Joe Drozd, seconded by Terry Lattin. Motion carried.

Agenda Approval

Ellis Boughton made a motion to approve the agenda, motion was seconded by Joe Drozd. Motion carried.

Special Meeting Business

1. Interviewing and hiring new administrative assistant position.
2. September Quarterly Board Meeting moved to September 18, 2019.
3. Report from board president. Lee Gibbs not in attendance, so there was no report.

Discussion

1. Wayne Leonard will be attending VSO training from September 23 to September 25, 2019.
2. New hire will not be able to attend VSO training until September 2020.

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Public Comments: None

Executive Session:

Motion to adjourn to executive session made by Ellis Boughton, seconded by Joe Drozd, motion carried. Executive session for discussion and interview of prospective job applicant began at 7:10. Motion to end executive session made by Ellis Boughton, seconded by Joe Drozd, motion passed. Ended executive session at 7:31 PM.

Discussion:

1. Motion to accept interview made by Ellis Boughton, seconded by Joe Drozd, motion carried.
2. Motion to hire Douglas Bergren for position of VAC Administrative Assistant beginning on August 19, 2019 at the start rate of \$10.25 per hour and automatically raised to \$10.50 after 90 days, made by Ellis Boughton, seconded by Joe Drozed, motion passed. Two votes were made in absentia by Paul Meyer and Lee Gibbs in favor of the new hire.

Adjournment:

Motion to adjourn made by Joe Drozed, seconded by Terry Lattin, motion carried.
Adjourned at 7:54 pm

Minutes submitted by Darlene Sisler
Acting Administrative Assistant
CCVAC