



Carroll County Veterans Assistance Commission

301 North Main Street - Mount Carroll, Illinois 61053

CCVAC Quarterly Meeting Minutes Wednesday, Sept. 18, 2019 @7:00 P.M.

Call to order: 7:00. Lee Gibbs called the meeting to order

Invocation: Ellis Boughton did the Invocation

Pledge of Allegiance: Done by all in attendance

Roll Call: Done by Wayne Leonard: Present were Wayne Leonard, Doug Bergren, Lee Gibbs, Steve Behrens, Ellis Boughton, Joe Drozd, Terry Lattin, Lamoille Poffenberger, Paul Hartman, Marion Zemke, Lyle Mussleman

Posts Present: Milledgeville American Legion, Mt. Carroll American Legion, Lanark VFW, Thomson American Legion, Lanark American Legion, and the Carroll County Board.

Approval of Previous Meeting Minutes:

1. June 26, 2019 Minutes: Joe Drozd moved to accept, seconded by Ellis Boughton, passed.
2. Special Meeting Minutes for Aug. 15, 2019: Joe Drozd moved to accept, seconded by Terry Lattin, passed.

Agenda Approval: Joe Drozd moved to accept, seconded by Ellis Boughton, passed

Treasurer's Report: Later budget report given out and included all of August's transactions. \$100 was transferred to Equipment Fund and \$115.28 was transferred from the Reserve Fund to the Bus Fund to zero it out. All future travel transactions will come from the Transportation Fund. Due to IRS refunds for overpayments, the ending amount for the Quarterly Statement was increased slightly to \$18,962.76. Joe Drozd moved to accept amended report, seconded by Steve Behrens, passed.

Old Business as per Agenda:

Item 3: Remaining funds from the lawsuit will be used for new flag poles at the new facility. Flags will be paid for from the Memorial Fund. This decision was made during the American Legion meeting conducted by Lee Gibbs, prior to the CCVAC meeting.

Item 4: A new contract was created and signed by Carroll County Transit and Lee Gibbs

Phone: (815) 244-0226 – Fax: (815) 244-6295 – Email: office@cc-vac.org

Website: www.cc-vac.org



Carroll County Veterans Assistance Commission

301 North Main Street - Mount Carroll, Illinois 61053

which limited the bus to Madison to one trip per day. Same hourly fees will apply.

Item 7: Mr. Al Clarkson is still looking for someone to take over the bus to Iowa City, and the Senior Center is considering taking this. The Senior Center is considering taking over the bus.

New Business as per Agenda:

Item 1: Resignation letter by Bill Hanna from his position of Chairman of the Operations and Employee Management Committee. Ellis Boughton moved to accept, Joe Drozd seconded, passed. Mr. Hanna's credit card will be discontinued as per bank's procedures.

Item 3: Ellis Boughton gave a proposed budget to the County Board at a meeting held on Sept. 5, 2019, that included a 3% wage increase for the personnel in the CCVAC office. The county agreed to keep the VAC's budget at \$44,700 for the next 3 years with a 3% pay increase

Superintendent's Report as per Agenda:

Item 1: Quarterly Report details were reported and discussed. Because of the cost of vet pro, which is \$1000 per year, a decision must be made before December to see if we can justify the cost due to the fee being due in December.

Item 4: Last step is in progress regarding Wayne Leonard's PIV card.

Item 5: CCVAC has been asked to assume the costs of snow plowing and lawn maintenance at the new facility. Costs will be determined when the size of the parking lot is final. Joe Drozd motioned for the VAC to pay for snow plowing and grass cutting. Seconded by Ellis Boughton, Motion was not voted on due to the question being raised that the size of the parking lot has been increased in size due to the Carroll County Transit taking over the Rolling Hills busses. Wayne will contact all parties involved to see if the cost can be shared in some way. Richie Excavating in Savanna and Sisler Construction of Mt. Carroll have expressed an interest for the snow plowing.

Item 6: New office furniture will be purchased from Sterling Business Machines, which has promised the VAC that they will match the lowest prices on the same models. VAC will also have a personal representative from SBM for paper, toner, and office supplies.

Discussion:

Because Doug Bergren was inadvertently paid .25/hr too much on his first paycheck, for the next paycheck, his pay will be .25/hr less. Joe Drozd moved to dock Doug Bergren's pay for 1 week, Steve Behrens seconded, passed.

Public Comments:

None

Phone: (815) 244-0226 – Fax: (815) 244-6295 – Email: office@cc-vac.org

Website: www.cc-vac.org



Carroll County Veterans Assistance Commission

301 North Main Street - Mount Carroll, Illinois 61053

Executive Session:

None

Adjournment:

Joe Drozd moved to adjourn, seconded by Ellis Boughton, passed.
Meeting adjourned at 7:50.

Minutes submitted by Doug Bergren, Administrative Assistant, CCVAC.