

Carroll County Veterans Assistance Commission

Board of Directors

Quarterly Meeting

September 17, 2015

Minutes

Meeting called to order at 6:00 PM at the VAC Office with invocation by Ellis Boughton, Pledge of Allegiance and Roll Call. Present were Ellis Boughton, Paul Mayer, Lee Gibbs, Lyle Musselman, and Dave Lawton. Vic Hartman and Richard Groharing were absent.

Motion by Paul Mayer and 2nd by Lee Gibbs to approve agenda was passed by voice vote.

Old Business

Motion by Lee Gibbs and 2nd by Lyle Musselman to approve Minutes of Special Board Meeting on February 19, 2015 passed by voice vote.

Motion by Dave Lawton and 2nd by Lee Gibbs to approve Minutes of Regular Board Meeting on March 9, 2015 passed by voice vote.

Progress report on law suit given by Elis Boughton where it was stated that the County Board refused to adjust Budget to reflect new hours set by VAC Board of Directors. No further action taken.

Review of quarterly reports given and motion by Paul Mayer and 2nd by Lee Gibbs to approve passed by voice vote.

New Business

Annual review of by-laws discussed with no action taken at this time.

Adjustments to staff job descriptions discussed with no action taken at this time-possible action taken if by-laws are changed.

Clarification of VAC responsibilities for veterans discussed with the by-laws and the state mandate used for definition.

Discussion

Use of Roberts Rules for meeting procedure

Paul Hartman issue as liaison to the County Board was addressed by Lee Gibbs and accusations clarified about "blanket party" statement.

Volunteers to get gift certificates for assisting in the office.

Executive Session

Motion by Lee Gibbs and 2nd by Dave Lawton to go into Executive Session at 7:05 PM for the purpose of Personnel Matters; approved unanimously by all Board members present. Entered Executive Session at 7:05 PM and with a motion from Lyle Musselman and 2nd by Paul Mayer came out of Executive Session at 7:30 PM with no action taken. Motion by Lee Gibbs and 2nd by Paul Mayer to adjourn. Adjourned Board Meeting at 7:35 PM.

Minutes submitted by Ellis Boughton

President
Carroll County VAC