

Carroll County Veterans Assistance Commission

Board of Directors

Quarterly Meeting

March 17, 2016

Minutes

Meeting called to order at 7:00 PM at the conference room with invocation by Ellis Boughton, Pledge of Allegiance and Roll Call. Present were Ellis Boughton, Paul Mayer, Lee Gibbs, Lyle Musselman, Dave Lawton, Vic Hartman, Richard Groharing, Bill Hanna, Wayne Leonard, Harold Schryver, Mike Smit, Richard Ottens.

Motion to approve agenda was made, motion approved by vote.

Old Business

- September, 2015 minutes were reviewed. Motion to approve, motion approved by vote.
- December, 2015 minutes were reviewed. Motion to approve, motion approved by vote.
- February, 2016 minutes were reviewed. Motion to approve, motion approved by vote.
- Progress report on lawsuit was given by Ellis Boughton. Ellis informed the board that the attorney was not responding. It was decided that Ellis Boughton and Richard Groharing will make an appointment to see said attorney before the next meeting to obtain a status on the case.
- Reviewed bylaw changes and additions. Motions to approve, motion approved by vote.
- Discussed office space and an un-authorized entry. A police report was filed. A deadbolt lock was installed, and a panic button added

New Business

- Quarterly report presented. Motion to approve, motion approved by vote.
- Distributed new office hours and holidays to board.

- Board talked about making Secretary and Treasurer ex-officio positions to enable office staff to hold said positions. Also added two positions. SGT-At-Arms and Judge Advocate. Motion to approve, motion approved by vote.
- Distributed website information to board.
- Discussed option for bi-monthly meetings. Board decided to monitor communication to board members and re-visit issue at next meeting.
- VSO report: Superintendent discussed office security issues, and the number and type of veteran assistance the VAC conducted in the first quarter.

Discussion – None

Public comments - None

Executive Session - None

Motion to adjourn.

Adjourned at 9:30 pm

Minutes submitted by Wayne Leonard

Secretary
Carroll County VAC