



Carroll County Veterans Assistance Commission

301 North Main Street - Mount Carroll, Illinois 61053

CCVAC Meeting Minutes Quarterly Meeting December 18, 2019 @ 7:00 P.M. Conference Room, Carroll County Courthouse

Call to order: 7:00 p.m. Lee Gibbs called the meeting to order

Invocation: Ellis Boughton did the Invocation

Pledge of Allegiance: Done by all in attendance

Roll Call: Present were Wayne Leonard, Doug Bergren, Lee Gibbs, Steve Behrens, Ellis Boughton, Joe Drozd, Lamoille Poffenberger, Marion Zemke, Paul Hartman

Posts Present: Milledgeville American Legion, Mt. Carroll American Legion, Lanark VFW, Lanark American Legion, Shannon American Legion, Thomson American Legion

Approval of Previous Meeting Minutes:

- Special Meeting, November 20, 2019: Joe Drozd moved to accept, seconded by Steve Behrens, passed.

Agenda Approval:

- Annual Report and Quarterly Report added to Superintendent's Report along with the proposal for roll call vote under New Business. Ellis moved to accept, seconded by Joe. Passed as amended.

Treasurer's Report:

- Updated to include November's numbers. A \$250 donation made for "undesignated gift" was also made. Joe Drozd moved to accept amended report, seconded by Lamoille Poffenberger, passed.

Old Business:

1. Doug Bergren's status?
 - Vote as VAC office Administrative Assistant
 - Moved to accept by Ellis, seconded by Joe, passed
 - Vote as VAC Board secretary

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- Moved to accept by Joe, seconded by Ellis, passed
- 2. Senior Center will not take over Al Clarkson's bus service to Iowa City
 - An announcement will be put in the January Senior Citizen News with All information regarding the van being part of a Federal Program
- 3. New Senior Center Building update:
 - New Office address: 17612 E. Benton St. Suite 1
 - Will need a new mailbox. VAC will receive mail on Monday, Wednesday, Friday.
 - The VAC has signed a contract with Medicom for phone & internet service
- 4. Did not renew the contract with Vetpro

New Business:

1. It was decided that a roll call vote will be taken for all votes
 - For financial and personnel issues, the Board of Directors will vote by roll call
 - For all other issues, a roll call vote will be required for all in attendance
2. Vote on office furniture: Delivery and installation will be part of the cost. It was pointed out that we can't keep over 30% of reserve fund. Joe moved to accept, seconded by Lamoille, passed unanimously by the Board by roll call vote.

Superintendent's Report:

1. Quarterly Report moved to accept by Ellis, seconded by Joe, passed
2. Transportation Report was made. Moved to accept by Ellis, seconded by Joe, passed
3. Wayne Leonard's PIV card is still ongoing
4. Annual Report was made. Moved to accept by Ellis, seconded by Joe, passed

Report from the Board President:

1. None

Discussion: Board members and delegates and alternates were reminded to go online and take the Open Meetings Act course for 2020

Public comments:

1. Special meeting is tentatively scheduled for the VAC and Senior Center with members of the County Board for January 27.

Executive Session:

1. None

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Adjournment:

1. Joe moved to adjourn, seconded by Ellis, passed
2. Meeting adjourned at 7:42 p.m.