

Carroll County Veterans Assistance Commission

Board of Directors

Quarterly Meeting

December 17, 2015

Minutes

Meeting called to order at 6:00 PM at the VAC Office with invocation by Ellis Boughton, Pledge of Allegiance and Roll Call. Present were Ellis Boughton, Paul Mayer, Lee Gibbs, Lyle Musselman, Dave Lawton, Vic Hartman, Richard Groharing.

Motion by Paul Mayer and 2<sup>nd</sup> by Lee Gibbs to approve agenda was passed by voice vote.

**Old Business**

Minutes of Regular Board Meeting on June 18, 2015 approved by unanimous vote.

Progress report on law suit given by Elis Boughton with communication from attorney read to the Board.

Review of quarterly reports given and motion by Dave Lawton and 2<sup>nd</sup> by Lyle Musselman to approve passed by voice vote.

Report by VAC VSO given and accepted.

**New Business**

Annual review of by-laws discussed with no action taken at this time. Each Board member given a copy as some did not have one.

New staff introduced: Bill Hanna as VSO and Wayne Leonard as Assistant VSO. They will take office February 1<sup>st</sup>, 2016.

**Discussion**

Official action was needed to hire staff. Executive session would process the matter. Thank you to Caroline and Steve for their service to the Veterans of Carroll County. Steve would leave effective the 15<sup>th</sup> of January 2016 and Caroline's last day would be January 31, 2016.

**Executive Session**

Motion by Ellis Boughton and seconded by Dave Lawton to enter into executive session for purposes of hiring personnel. 7:15 PM. Returned to regular meeting at 7:47 with

official proposal to hire Bill Hanna and Wayne Leonard to the positions of VSO and Assistant VSO respectively.

Motion by Lee Gibbs and seconded by Paul Hartman to approve the hiring of Bill Hanna and Wayne Leonard as VSO and Assistant VSO respectively. Motion passed unanimously.

Motion by Lee Gibbs and seconded by Richard Groharing to adjourn:

Adjourned at 8:00 PM

Minutes submitted by Ellis Boughton

President  
Carroll County VAC