

**Carroll County Veteran's Assistance Commission  
Board of Directors  
Quarterly Meeting  
March 17, 2016  
7:00 P.M.  
Conference Room**

**Call to Order**

**Invocation**

**Pledge of Allegiance**

**Roll Call**

**Ellis Boughton  
Lyle Musselman  
Dave Lawton**

**Paul Mayer  
Vic Hartman**

**Lee Gibbs  
Richard Groharing**

**Approval of September 2015 and December 2015 meeting minutes**

**Approval of Agenda**

**Old Business**

- 1. Approval of prior minute**
- 2. Progress report on lawsuit**
- 3. Annual review of by-laws**
- 4. Office Space Concerns**

**New Business**

- 1. Review of quarterly reports**
- 2. Office Hours Update & Change and Holiday Schedule**
- 3. Office Staff & duties as Secretary and Treasurer (Ex Officio Board Members)**
- 4. New Web Site**
- 5. Meeting Time and/or Date Changes**

**Report from VSO**

**Discussion**

**Public Comments**

**Executive Session**

**Adjournment**